



Dear LCPS Parents of Students Receiving Special Education Services:

The LCPS Special Education Advisory Committee (SEAC) is mandated by the *Regulations Governing Special Education Programs for Children with Disabilities in Virginia* which reflect the state and federal requirements for the provision of special education and related services to children with disabilities in the Commonwealth. The functions of SEAC, as specified by Section 8VAC20-81-230 D.2 of these regulations are to:

- Advise the local school division of needs in the education of special education (SPED) students;
- Participate in the development of priorities and strategies for meeting the needs;
- Submit periodic reports and recommendations regarding the education of SPED students to the school board;
- Assist LCPS in interpreting plans to the community for meeting the special needs of students with disabilities for educational services;
- Review the policies and procedures for the provision of special education and related services prior to submission to the school board; and
- Participate in the review of the LCPS's annual plan.

SEAC invites parents of students receiving special education services to serve as your school's PTA/PTO Representative to SEAC. The SEAC Representative is expected to attend monthly SEAC business meetings and distribute important information gleaned from the meetings to SPED families and staff at your school. SEAC supplies meeting talking points to make it as easy as possible for the PTA/PTO Representative to share this important information with their school community. **Business meetings are held the first Wednesday of each month, beginning at 6:00 p.m. in the LCPS Administration Building** where issues of importance to the Special Education community are raised by parents, teachers, administrators, PTA/PTO Representatives and others through a public comment process.

If you are interested in serving as your school's SEAC representative, please speak with your PTA/PTO President to volunteer to serve in this capacity and forward your contact information to SEACViceChairMembership@lcps.org as soon as possible.

On September 4, 2019 beginning at 7 p.m. SEAC will kick off the 2019-2020 school year with a meet and greet with LCPS' new Director of Special Education, Dr. Patricia Nelson. Dr. Asia Jones, Assistant Superintendent of Pupil Service will introduce Dr. Nelson and share the new Organization of the Special Education Department.

SEAC will conduct an orientation for all PTA/PTO SEAC Representatives and SEAC Members on Wednesday, September 11, 2019 from 6:00 – 7:00 p.m. at the LCPS Administration Building. We encourage you to attend this orientation to learn about your role as a SEAC PTA/PTO Representative or SEAC Member and to meet and network with other parents and SEAC leaders. Slides from the orientation will also be posted to the SEAC website.

For more information about SEAC and/or the PTA/PTO Representative role, please visit the SEAC Website at: www.lcps.org/seac. You may also follow us on Facebook for updates and information.

Best wishes for a successful school year,

Sharon Tropf, LCPS Chair of SEAC (seacchair@lcps.org)

Dr. Patricia Nelson, LCPS Director of Special Education (patricia.d.nelson@lcps.org)